133rd YEALMPTON SHOW
Wednesday 29th July 2020

Please find enclosed the Yealmpton Show Trade Stand entry forms for 2020. In line with many other Agricultural Shows, we have increased our Trade Stand and advertising prices - the first time since 2017.

If you wish to exhibit you must complete and return **all** of the following:

- Signed entry form
- Cheque or confirmation that you will be paying by BACS *(payment is due at the time of booking)*
- Risk Assessment form
- Copy of public liability insurance

ENTRIES WITHOUT RISK ASSESSMENT FORMS OR PUBLIC LIABILITY DETAILS WILL NOT BE ACCEPTED.

ENTRIES WILL BE ACCEPTED ON A FIRST-COME FIRST-SERVED BASIS SO PLEASE SUBMIT YOUR FORMS AS SOON AS POSSIBLE TO GUARANTEE YOUR ENTRY

Please note:

- We will do our best to avoid duplications of traders and their goods in the marquees, so it is imperative you clearly list your goods for sale. **ONLY GOODS LISTED ON THE ENTRY FORM (OR BY SEPARATE E-MAIL) WILL BE ALLOWED TO BE TRADED.**
- Some areas of the Show field are on a slope; whilst we will do our best to accommodate any special requests, we cannot guarantee that your site will be level.
- If you pay by BACS, your entry will **not be confirmed until payment has been received**.
- If you are part of a franchise we will only accept the first entry.
- **If you wish to exhibit in the Food Hall, please contact me directly.**
- **By signing the entry forms you agree to the terms and conditions as laid out by Yealmpton Show Ltd.**

Please clearly state any special requirements (eg disabled parking) either on the entry form or in an accompanying e-mail if submitting your forms electronically.

If you have any queries not answered by the conditions of entry, I can be contacted as below.

I look forward to seeing you at the 2020 Show.

Kash Bawden

(Mrs) Kash Bawden
Trade Stand Chief Steward
Dove Barn, Ringmore, Kingsbridge, TQ7 4HH
Telephone: 07770 558970 **(please note I am at work 9am-4pm Mon-Fri so please leave a message if I am unable to answer your call and I will get back to you as soon as possible)**

E-mail: tradestands@yealmptonshow.co.uk

YEALMPTON SHOW LTD 2020

Conditions of entry for Traders and Exhibitors

The Trade Stand Chief Stewards' decision is final on all matters concerning the Trade Stands. The Show Committee reserve the right to refuse any application without assigning any reason for doing so.

The Trade Stand Chief Stewards will, as far as possible, take into account the reasonable requests of traders regarding allocation of sites.

***All sites will be available for set up from lunchtime on Tuesday 28th July**. Traders are required to be ready to start trading on Show day by 9am and to continue until 5pm*

ENTRIES WILL BE ON A FIRST-COME FIRST-SERVED BASIS SO PLEASE SUBMIT YOUR FORMS AS SOON AS POSSIBLE TO GUARANTEE YOUR ENTRY.

By signing the entry forms you agree to the terms and conditions as laid out by Yealmpton Show Ltd.

Payment - Cheques should be made payable to "Yealmpton Show Ltd" and sent to the Trade Stand Chief Steward together with the entry form, risk assessment form and a copy of public liability insurance. Alternatively, payment may be made by BACS, sort code 20-68-10, account no 90609226, reference TRADE STANDS.

Generators - Exhibitors wishing to use a generator must seek **prior authority** and be risk assessed. Details of size, means of noise suppression and details of certification must be available for inspection. Any generator may be liable for testing and if deemed too loud we reserve the right to insist it not be used.

Cancellation - in adverse weather conditions the state of the ground may be less than acceptable for the good running of the Show or safety; in any event if the need to cancel the Show arises the Directors reserve the right to do so and to withhold an administration charge of £10 if cancelled before Show day.

Food & Drink - Catering rights for general catering, bar, ice cream, confectionary etc are subject to separate tenders each January with main caterers. Any exhibitor who would like to sell any other foodstuffs etc **must seek prior approval**, submitting full details with their application.

Prohibitions - the sale of lottery, scratch cards, games of chance or auctions are not permitted, neither is the use of microphones. **Tickets for raffle prizes may only be sold if the draw takes place before 5pm on Show day.** Sales of "BB" guns or similar weapons will not be permitted.

Health and Safety

- A risk assessment must be submitted with each application. Traders and Exhibitors must adopt safe working practices, comply with the safety guidelines of the Show and co-operate with the Safety Officer and Stewards.
- The speed limit throughout the Show ground is 5mph. Keep to the designated traffic lanes as there may be obstacles off the designated lanes. **Do not park at the rear of the trade/craft marquees** (this is essential to allow for emergency access). You may stop outside the marquees to off-load, please then move your vehicle as soon as possible and park as directed by the Stewards
- Vehicles must display vehicle passes in their windscreen whilst on the Show field.
- In cases of emergency comply with direction of the Stewards
- Smoking - No smoking in any marquee (large or small) or enclosed area.

Insurance – Traders and exhibitors must have adequate public liability insurance – please attach a copy with your application form.

Yealmpton Show - Wednesday 29th July 2020

TRADE & CRAFT MARQUEES MODULAR MARQUEE

Frontage	10ft wide (6ft deep)	15ft wide (6ft deep)	20ft wide (6ft deep)
Price	**£75**	**£90**	**£120**

(These prices include 2 free passes for traders)

OPEN FIELD

Small sites

Frontage	10ft wide (20ft deep)	20ft wide (20ft deep)	30ft wide (20ft deep)	40ft wide (20ft deep)
Class 1	**£80**	**£105**	**£120**	**£135**
Class 2	**£100**	**£125**	**£150**	**£180**
Free passes included	2	2	3	3

(Refer to entry form for Class details)

Large sites - Double fronted

Frontage	40ft wide (40ft deep)	60ft wide (40ft deep)
Class 1	**£200**	**£260**
Class 2	**£260**	**£345**
Free passes included	4	5

(Refer to entry form for Class details)

ADDITIONAL PASSES @ £10 EACH

HIRE OF TABLES & CHAIRS

Tables (6ft length) **£12** each **Chairs** **£8** each

Tables and chairs can only be supplied if ordered and paid for at time of booking

YEALMPTON SHOW – WEDNESDAY 29th JULY 2020

TRADE STAND APPLICATION FORM

PLEASE COMPLETE BOTH PAGES OF THIS FORM CLEARLY IN BLOCK CAPITALS

Return to: Mrs Kash Bawden, Dove Barn, Ringmore, Kingsbridge TQ7 4HH
tradestands@yealmptonshow.co.uk

COMPANY/TRADING NAME: ……

Mr/Mrs/Ms/Miss/ First Name …. **Surname** ……

Address ……

…… **Post Code** ……

e-mail ……

Tel: …… **Mobile:** ……

Type of business/:
Goods to be sold or promoted: ……
(ONLY GOODS LISTED WILL BE ALLOWED TO BE TRADED)

……

……

TRADE AND CRAFT MARQUEES (marquee provided by Show). **MODULAR MARQUEE**
All pitches will be 6ft in depth. *Exhibitors in the CRAFT marquee are expected to make their own goods*. All other exhibitors will be placed in the TRADE marquee.

WHICH MARQUEE? …… CIRCLE SIZE REQUIRED: *10ft / 15ft / 20ft*

OPEN FIELD (provide your own cover)
CLASS 1 – Agricultural Merchants, Machinery & Horticulture equipment **only** / **CLASS 2** – All other trades

SMALL SITE	10ft wide x 20ft deep (3m x 6.9m)	20ft wide x 20ft deep (6.9m x 6.9m)	30ft wide x 20ft deep (9m x 6.9m)	40ft wide x 20ft deep (12m x 6.9m)
LARGE SITE	40ft wide x 40ft deep (12m x 12.1m)	60ft wide x 40ft deep (18m x 12.1m)		

Open Field site: Width (ft) _____ Depth (ft) _____

Class: _____ (see above)

PREFERRED FIELD LOCATION: ……

SPECIAL REQUIREMENTS : ……

(we will do our best to take these into consideration, but cannot guarantee your site location)

YEALMPTON SHOW – WEDNESDAY 29th JULY 2020

TRADE STAND APPLICATION FORM

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Return to: Mrs Kash Bawden, Dove Barn, Ringmore, Kingsbridge TQ7 4HH
tradestands@yealmptonshow.co.uk

WHY NOT TAKE AN ADVERTISEMENT IN OUR SHOW CATALOGUE OR SPONSORSHIP?
Copy deadline: 19th June 2020. Minimum print specifications: 300dpi or jpeg format. Copy to be e-mailed to tradestands@yealmptonshow.co.uk

Quarter Page (£60) Half Page (£80) Full Page (£130)

SPONSORSHIP OF CLASS / MARQUEE (Exact class/marquee to be discussed with Trade Stand Chief Steward)

Sheep: Cattle: Horses: Marquee **MAIN RING BANNER**: £30

Cost of site:		£_____
Tables - £12 each	Amount:	£ _____
Chairs - £8 each	Amount:	£ _____
Extra passes £10 each	Amount:	£ _____
Advertisement: ¼pg / ½pg / Full pg		£ _____
Banner (Amount):		£ _____
TOTAL PAYMENT		£ _____

PAYMENT METHOD: Cheque: Y/N BACS: Y/N

CHEQUES MADE PAYABLE TO 'YEALMPTON SHOW LTD'
PAYMENT BY BACS: Barclays Bank, Sort code: 20-68-10 , A/c no: 90609226, Reference TRADE STANDS

Essential vehicle passes : _____ (there is free parking outside the main field for other vehicles)

Enclosed:

- Completed and signed trade stand entry form (BOTH PAGES)
- Risk assessment
- Copy of public liability insurance
- Payment

I have read and understood the conditions of entry and agree to abide by them

Signed:_____ Date: _____

Yealmpton Show – Wednesday 29th July 2020

Traders Health and Safety Risk Assessment Form

Exhibitor/ Traders Name	
Date assessment undertaken	
Assessed by (in block capitals) & signature	

Hazard/Risks	**Controls to minimise risks**
Liquid Petroleum on site yes/no	
Generator on site yes/no **Decibel level:** If you wish to use a generator you must seek prior authority and be risk assessed. Details of size, means of noise suppression and operating decibel level must be detailed on this form. Any generator may be liable for testing and if deemed too loud we reserve the right to ask for it not to be used.	
Other hazards/risks list below	

Please consider any hazards/risks on your site – for example boxes which could cause a trip hazard, overloading of tables causing tipping over or collapse, sharp objects, or incorrect storage of goods causing hazard to the emergency exit of the site.

Please record above any actions you will take to reduce risks to yourself and others.

If you have any difficulties with the above please e-mail Kash Bawden at tradestands@yealmptonshow.co.uk or call me on 07770 558970